



Agenda

Umbakumba

LOCAL AUTHORITY ORDINARY MEETING

On

24 May 2023

EAST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a meeting of the Umbakumba Local Authority will be held at the East Arnhem Regional Council on Wednesday, 24 May 2023.

Dale Keehne
Chief Executive Officer

Under closing the gap priority reforms, socio economic outcome 16 – Aboriginal and Torres Strait Islander languages are strong, supported and flourishing and it is standard practice for reports to be considered, discussed and debated in the traditional dialects of the East Arnhem region, Yolngu Matha or Anindilyakwan.

DIAL IN DETAILS

Join on your computer or mobile app

[Click here to join Video Conference Meeting](#)

Or call in (audio only)

Dial into the Conference# 02 8318 0005

Meeting ID: 882 568 767#

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APOLOGIES

ITEM NUMBER 3.1
TITLE Apologies and Absence Without Notice
REFERENCE 1754485
AUTHOR Wendy Brook, Executive Assistant to the CEO

**SUMMARY**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council:

- (a) Notes the absence of <>.**
- (b) Notes the apology received from <>.**
- (c) Notes <> are absent with permission of the Local Authority.**
- (d) Determines <> are absent without permission of the Local Authority.**

ATTACHMENTS:

There are no attachments to this report.

APOLOGIES

ITEM NUMBER	3.2
TITLE	Local Authority Membership
REFERENCE	1754487
AUTHOR	Dale Keehne, Chief Executive Officer

**SUMMARY:**

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

BACKGROUND

The meeting needs to consider the membership of the Local Authority.

A Local Authority can have between 6 and 14 members, including the appointed Councillors.

GENERAL

Following are the current community members of this Local Authority:

Umbakumba

Terrence Mamarika
Judy Hunter
Anson Wurrawilya
Jennifer Yantarrnga
Phillip Mamarika
Geraint Mainyaminja
Gregory Jaragba
Mabel Mamarika
Mildred Mamarika
Rita Bara

The following Councillors are appointed by the Council as members of the Local Authority:

Umbakumba

Cr Constantine Mamarika
Cr Lionel Jaragba

The following nomination for Local Authority membership has been approved by Council:

Rita Bara

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

The Local Authority notes the member list and calls for new members to fill up existing vacancies.

ATTACHMENTS:

There are no attachments to this report.

CONFLICT OF INTEREST

ITEM NUMBER	4.1
TITLE	Conflict of Interest
REFERENCE	1754489
AUTHOR	Wendy Brook, Executive Assistant to the CEO

**SUMMARY**

This report is tabled for members to declare any conflicts they have within the agenda.

BACKGROUND

The Local Government Act (Chapter 7, Part 7.2, Section 114 – Conflict of Interest) details that “A member has a conflict of interest in a question arising for decision by the audit committee, council, council committee or Local Authority if the member or an associate of the member has any of the following interests in how the question is decided:

- (a) A direct interest
- (b) An indirect financial interest
- (c) An indirect interest by close association
- (d) An indirect interest due to conflicting duties”.

GENERAL

A conflict of interest is a situation that has the potential to undermine a person’s ability to be impartial because of the possibility of a clash between the person’s self-interest and professional interest or public interest.

When this occurs the Local Authority Member should declare the interest and remove them self from the decision making process.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes no conflicts of interest declared at today’s meeting.

OR

That the Local Authority notes any conflicts of interest declared at today’s meeting.

ATTACHMENTS:

There are no attachments to this report.

PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Previous Minutes for Ratification
REFERENCE	1754493
AUTHOR	Wendy Brook, Executive Assistant to the CEO

**SUMMARY**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

BACKGROUND

In line with the Northern Territory *Local Government Act 2019* (Chapter 6, Part 6.3, Section 101- 3), The Audit Committee, Council, Council Committee or Local Authority must, at its next meeting, or next ordinary meeting, confirm the minutes (with or without amendment), including any confidential business considered at the meeting, as a correct record of the meeting.

According to the *Local Authority Guideline 1* (Part 12, Section 12.4), Members at a provisional meeting can confirm the minutes of a previous provisional meeting. However, members at a provisional meeting cannot confirm the minutes of a previous Local Authority meeting.

GENERAL



Local Authority members need to read the unconfirmed minutes carefully before they endorse them as a true record of the previous meeting.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the minutes from the meetings of 28 September 2022 and 29 March 2023, to be true records of the meetings.

ATTACHMENTS:

- 1  Local Authority - Umbakumba 2022-09-28 [1934] Minutes.DOCX
- 2  Local Authority - Umbakumba 2023-03-29 [2037] Minutes.DOCX



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE UMBAKUMBA LOCAL AUTHORITY ORDINARY MEETING

28 September 2022

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 28 SEPTEMBER 2022 AT
10.00AM

ATTENDANCE

In the Chair Jennifer Yantarnga, Cr. Constantine Mamarika, Local Authority members Phillip Mamarika and Terrance Mamarika.

COUNCIL OFFICERS

Dale Keehne – CEO.

Andrew Walsh – Director Community Development.

Natasha Jackson – Acting Director Technical and Infrastructure Services.

John Harpley – Community Development Coordinator.

Minute Taker – Wendy Brook EA to the CEO.

MEETING OPENING

Chair opened the meeting at 11.01AM and welcomed all members and guests.

PRAYER

By Jennifer Yantarnga.

Apologies

3.1 APOLOGIES AND ABSENT WITHOUT NOTICE

SUMMARY:

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

185/2022 RESOLVED (Jennifer Yantarnga/Constantine Mamarika)

That Local Authority:

- (a) Notes the absence of Cr. Lionel Jaragba, Judy Hunter and Anson Wurrawilya**
- (b) Notes no apologies received.**
- (c) Notes Cr. Lionel Jaragba is absent with permission of the Local Authority.**
- (d) Determines Judy Hunter and Anson Wurrawilya are absent without permission of the Local Authority.**

Terrance Mamarika joined the meeting, the time being 11:11 AM

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 28 SEPTEMBER 2022 AT
10.00AM

3.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

186/2022 RESOLVED (Jennifer Yantarrnga/Constantine Mamarika)

The Local Authority:

- (a) Notes the member list and calls for new members to fill up existing vacancies.**
- (b) Approves the following nominations for the Local Authority be put before Council for approval:**
 - 1. Geraint Maminyamanja.**
 - 2. Gregory Jaragba.**
 - 3. Mabel Mamarika.**
 - 4. Mildred Mamarika.**

Conflict of Interest

4.1 CONFLICT OF INTEREST

SUMMARY:

This report is tabled for members to declare any conflicts they have within the agenda.

187/2022 RESOLVED (Phillip Mamarika/Terrance Mamarika)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

5.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY:

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

188/2022 RESOLVED (Phillip Mamarika/Terrance Mamarika)

That the Local Authority notes the minutes from the meetings of 24 November 2021, 23 March 2022 and 25 May 2022 to be true records of the meetings.

MOTION MOVE TO CONFIDENTIAL AT 11.17AM

189/2022 RESOLVED (Constantine Mamarika/Phillip Mamarika)

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 28 SEPTEMBER 2022 AT
10.00AM

MOTION RESUME ORDINARY MEETING AT 11.22AM

190/2022 RESOLVED (Jennifer Yantarrnga/Phillip Mamarika)

Local Authorities

6.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY:

The Local Authority is asked to review the range of actions and progress to complete them.

191/2022 RESOLVED (Jennifer Yantarrnga/Terrance Mamarika)

That the Local Authority notes the progress of actions from the previous meetings and requests that completed items be removed from the Action Register for the Council to endorse.

Guest Speakers

7.1 GUEST SPEAKER - MELINDA MANSELL FROM THE CENTRE FOR ABORIGINAL AND TORRES STRAIGHT ISLAND STATISTICS (AUSTRALIAN BUREAU OF STATISTICS)

Click or tap here to enter text.

192/2022 RESOLVED (Constantine Mamarika/Terrance Mamarika)

The Local Authority:

- (a) Thanks the guest speaker for her presentation.
- (b) Provides its support for the National Aboriginal and Torres Strait Islander Health Survey in Umbakumba.

General Business

8.1 CEO REPORT

SUMMARY

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

193/2022 RESOLVED (Terrance Mamarika/Constantine Mamarika)

That the Local Authority notes the CEO Report.

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 28 SEPTEMBER 2022 AT
10.00AM

MOTION BREAK FOR LUNCH AT 12:19PM

194/2022 RESOLVED (Constantine Mamarika/Terrance Mamarika)

MOTION RESUME MEETING 1:10PM

195/2022 RESOLVED (Constantine Mamarika/Terrance Mamarika)

**8.2 PACIFIC AUSTRALIA LABOUR MOBILITY SCHEME - TRIAL
SUMMARY**

This report is to provide information to the Elected Members of the Pacific Australia Labour Mobility (PALM) scheme from the Federal Department of Foreign Affairs Tourism & Trade (DFAT), including recommendation following consultation with East Arnhem Regional Council Local Authorities and progress the scheme to a trial phase for the East Arnhem Regional Council.

196/2022 RESOLVED (Jennifer Yantarrnga/Terrance Mamarika)

That Local Authority notes the report on the progress of the Pacific Australia Labour Mobility scheme.

**8.3 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT
UPDATES**

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

197/2022 RESOLVED (Constantine Mamarika/Terrance Mamarika)

That the Local Authority notes the report.

8.4 LIBRARY SERVICES PRINCIPLES

SUMMARY

This report is to inform and seek direction from the Local Authorities on the provision and design of East Arnhem Regional Council's Library services.

198/2022 RESOLVED (Terrance Mamarika/Phillip Mamarika)

That the Local Authorities:

(a) Notes the report.

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 28 SEPTEMBER 2022 AT
10.00AM

- (b) Recommends the following be included in Library design and programming:
- a. Literacy and numeracy.
 - b. Reading and writing.
 - c. Focus on the history of the area.
 - d. Two ways learning and language.
 - e. Support on how to use online services.
- (c) Supports further consultation with the Local Authority and community on library services.

8.5 COMMUNITY DEVELOPMENT COORDINATOR REPORT

SUMMARY:

This report is provided by the Community Development Coordinator at every Local Authority meeting to provide information and updates to members.

199/2022 RESOLVED (Constantine Mamarika/Terrance Mamarika)

That the Local Authority:

- (a) Notes the Community Development Coordinator Report.
- (b) Raised their concerns for the safety for the children that use the Youth Sport and Recreation hall, and request the Director of Technical and Infrastructure services to review and provide information and options to address these concerns.

8.6 YOUTH, SPORT AND RECREATION COMMUNITY UPDATE

SUMMARY:

This report sets out to highlight Youth, Sport and Recreation staffing updates, events, activities, successes and challenges in your community.

200/2022 RESOLVED (Constantine Mamarika/Jennifer Yantarrnga)

That the Local Authority:

- (a) Notes the Youth, Sport and Recreation Community update.
- (b) Makes the following recommendation:
- The Director of Community Development to review and provide information on options to address the lack of gym equipment and resources for Youth, Sport and Recreation services.

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 28 SEPTEMBER 2022 AT
10.00AM

8.7 CORPORATE SERVICES REPORT

SUMMARY:

This report presents the financial expenditure plus employment statistics as of 31 August 2022 within the Local Authority area.

201/2022 RESOLVED (Phillip Mamarika/Terrance Mamarika)

That the Local Authority receives the Financial and Employment information to 31 August 2022, noting the Local Authority Project Fund acquittals.

DATE OF NEXT MEETING

23 November 2022.

QUESTIONS FROM MEMBERS

The old toilet (located on main road between Council and basketball courts), needs to be removed due to its age and not being in use, no plumbing exists. The Director of Technical and Infrastructure Services to investigate way forward.

The Director of Technical and Infrastructure Services to investigate an unsealed road for possible maintenance. The Community Development Coordinator/Municipal Services Supervisor to confirm location of road and provide photos for report next meeting.

MEETING CLOSE

The meeting terminated at 2:50PM.

This page and the preceding pages are the minutes of the Local Authority Ordinary Meeting held on Wednesday, 28 September 2022.



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE UMBAKUMBA LOCAL AUTHORITY PROVISIONAL ORDINARY MEETING

29 March 2023

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 29 MARCH 2023 AT
10:00AM

ATTENDANCE

In the Chair Terrence Mamarika, Cr. Constantine Mamarika, Local Authority members, Anson Wurrawilya, Geraint Mainyaminja, Mabel Mamarika.

COUNCIL OFFICERS

Dale Keehne – CEO.

Andrew Walsh – Director Community Development.

Natasha Jackson – Acting Director Technical and Infrastructure Services (via video).

John Harpley – Community Development Coordinator.

Minute Taker – Wendy Brook Executive Assistant to the CEO.

MEETING OPENING

Chair opened the meeting at 10.39AM and welcomed all members and guests.

Apologies

3.1 APOLOGIES AND ABSENCE WITHOUT NOTICE

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

202/2023 RESOLVED (Geraint Maninyamanja/Constantine Mamarika)

That Council:

- (a) Notes the absence of Judy Hunter. Jennifer Yantarnga, Phillip Mamarika, Gregory Jaragba, Mildred Mamarika and Cr. Lionel Jaragba.**
- (b) Notes the apology received from Jennifer Yantarnga, Phillip Mamarika Cr. Lionel Jaragba and Mildred Mamarika**
- (c) Notes Jennifer Yantarnga, Phillip Mamarika, Gregory Jaragba, Mildred Mamarika, Cr. Lionel Jaragba are absent with permission of the Local Authority.**
- (d) Determines Judy Hunter is absent without permission of the Local Authority.**

3.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 29 MARCH 2023 AT
10:00AM

203/2023 RESOLVED (Constantine Mamarika/Mabel Mamarika)

The Local Authority:

- (a) Notes the member list and calls for new members to fill up existing vacancies.**
- (b) Approves the nomination received from Rita Bara to be put before the next Council meeting.**

Conflict of Interest

**4.1 CONFLICT OF INTEREST
SUMMARY**

This report is tabled for members to declare any conflicts they have within the agenda.

204/2023 RESOLVED (Anson Wurrawilya/Geraint Maninyamanja)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

**5.1 PREVIOUS MINUTES FOR RATIFICATION
SUMMARY**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

RECOMMENDATION

That the Local Authority notes the minutes from the meeting of 28 September 2022 to be a true record of the meeting.

Local Authorities

**6.1 LOCAL AUTHORITY ACTION REGISTER
SUMMARY**

The Local Authority is asked to review the range of actions and progress to complete them.

205/2023 RESOLVED (Constantine Mamarika/Geraint Maninyamanja)

That the Local Authority notes the progress of actions from the previous meetings, new actions and request that completed items be removed from the Action Register for the Council to endorse.

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 29 MARCH 2023 AT
10:00AM

Guest Speakers

**7.1 GUEST SPEAKER – MICHELLE CONNELLY, ENGAGEMENT OFFICER
AUSTRALIAN ELECTORAL COMMISSION.**

206/2023 RESOLVED (Anson Wurrawilya/Constantine Mamarika)

The Local Authority:

- (a) Thanks the guest speaker for her presentation.
- (b) Recommends that at least two local Anindilyakwa people, male and female, be recruited to permanent ongoing roles as Community Electoral Participation Officers (CEPO) for the Groote Archipelago, supporting the Australian Electoral Commission and Northern Territory Electoral Commission, to support increased awareness, enrolment and participation in elections, as well as the upcoming Federal Referendum on the Indigenous Voice.

**7.2 GUEST SPEAKER - MELINDA MANSELL, AUSTRALIAN BUREAU OF
STATISTICS.**

***THE AUSTRALIAN BUREAU OF STATISTICS DID NOT PRESENT AT TODAY'S
MEETING.***

General Business

8.1 CEO REPORT

SUMMARY:

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

207/2023 RESOLVED (Geraint Maninyamanja/Anson Wurrawilya)

That the Local Authority notes the CEO Report.

**8.2 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT
UPDATES**

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 29 MARCH 2023 AT
10:00AM

projects and initiatives associated with the 2022-2023 Annual Plan.

208/2023 RESOLVED (Terrance Mamarika/Constantine Mamarika)

That the Local Authority Notes the Technical & Infrastructure Services report.

MOTION MOVE TO BREAK AT 11.41AM.

209/2023 RESOLVED (Constantine Mamarika/Mabel Mamarika)

MOTION MEETING RESUMED AT 11.59AM

210/2023 RESOLVED (Constantine Mamarika/Geraint Maninyamanja)

8.3 COUNCIL OPERATIONS ON PUBLIC HOLIDAYS

SUMMARY:

This report is to seek direction from the Members on the provision of Council services on gazetted public holidays.

211/2023 RESOLVED (Geraint Maninyamanja/Mabel Mamarika)

That the Local Authority:

(a) Notes the report.

(b) Notes that Indigenous and Non-indigenous people are living together now, and requests a range of traditional and western programs be developed to mark Picnic Day and NAIDOC week where Indigenous and Non-indigenous people celebrate together and ensure the events are promoted on social media.

8.4 YOUTH, SPORT AND RECREATION COMMUNITY UPDATE.

SUMMARY:

This report sets out to highlight Youth, Sport and recreation staffing updates, events, activities, successes and challenges in your community.

212/2023 RESOLVED (Constantine Mamarika/Terrance Mamarika)

The Local Authority notes the Youth Sport and Recreation report.

8.5 COUNCIL OPERATIONS REPORT

SUMMARY

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 29 MARCH 2023 AT
10:00AM

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information and updates to members.

213/2023 RESOLVED (Anson Wurrawilya/Constantine Mamarika)

That the Local Authority notes the Council Operations Report.

8.6 CORPORATE SERVICES REPORT

SUMMARY:

This report presents the financials plus employment statistics as of 28 February 2023 within the Local Authority area.

214/2023 RESOLVED (Terrance Mamarika/Geraint Maninyamanja)

That the Local Authority receives the Financial and Employment information as of 28 February 2023.

QUESTIONS FROM MEMBERS:

No questions from Members.

MEETING CLOSE

The meeting ended at 12.58PM.

This page and the preceding pages are the minutes of the Local Authority Ordinary Meeting held on Wednesday, 29 March 2023.

DATE OF NEXT MEETING

24 May 2023.

LOCAL AUTHORITIES

ITEM NUMBER 6.1
TITLE Local Authority Action Register
REFERENCE 1754494
AUTHOR Wendy Brook, Executive Assistant to the CEO

**SUMMARY**

The Local Authority is asked to review the range of actions and progress to complete them.

BACKGROUND

The current Local Authority Action Items List, and updates on progress to complete them, is attached.

GENERAL

The attached report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented. New actions will be added to the Action Register.

If an action is completed the Local Authority need to request for the item to be removed from the Action Register, for the Council to endorse.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the progress of actions from the previous meetings, new actions and request that completed items be removed from the Action Register for the Council to endorse.

ATTACHMENTS:

1 [↓](#) Local Authority Umbakumba as at April 2023 .docx

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
002/2020 RESOLVED	That the Local Authority: a) Consider and advise when agreed what significant person or people to include in the series of murals. b) Requests and join Anindilyakwa Regional Local Government Authority meeting and end of year event to be held in Nhulunbuy and a biannual meeting for the Anindilyakwa Local Authorities.	12.05.2021 - Ongoing 12/10/2021 – Ongoing 30.06.2021 – Ongoing 24.11.2021 – Ongoing. Some concerns were raised by Milyakburra and Umbakumba to have paintings of Anindilyakwa leaders on the outside of the building, but ok to have them all paintings/artworks inside. Will discuss this point with Angurugu Local Authority. 23.03.2022 – Option 1. And each local authority to provide names and possibly images of totems to be included for their community and homelands. (Reference Milyakburra agenda) 25.05.2022 – Ongoing 28.09.2022 – Artist to liaise with community as to what is required. 19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region. 29.03.2023 – consultant working with communities currently.
001/2020 RESOLVED	That the Local Authority: a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase	12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing 25.11.2021 – A separate report on this topic will be presented by the CEO in the meeting.

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
	<p>2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either:</p> <p>1) increased compliance and policing for the increase in the illicit kava trade, or</p> <p>2) effective and informed local decision making about kava management to minimise potential harms.</p> <p>c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.</p>	<p>24.03.2022 – Proper consultation to take place with Community and Homelands.</p> <p>26.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with the understanding of all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol and support the leadership of the President on this issue.</p> <p>19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.</p> <p>29.03.2023 – progressing</p>
Widen Cemetery Road		<p>27.05.2020 - The Director of Technical & Infrastructure Services to update when progress occurs out of consultations by the NT Government, LGANT and ALC regarding cemeteries are still to occur and be finalised - to enable action on widening the cemetery road.</p> <p>18.01.2021 - Future consultation to be held in relation to the licencing arrangements between NTG and the ALC as part of the sector wide cemetery arrangements has not happened to date.</p> <p>24.11.2021 – Ongoing. To be finalised between ALC and NTG.</p>

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>23.03.2022 - Ongoing</p> <p>25.05.2022 – Ongoing – will action some initial area works for access prior to June 30.</p> <p>20.6.2022 – Ongoing</p> <p>28.09.2022 – Licence to be finalised – ongoing</p> <p>19.10.22 Waiting on Land Council to finalise the licence.</p> <p>24/10/22 – Local Govt. representatives are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks.</p> <p>19/11/2022 – Update from the Department of Chief Minister – development Officer on the 24th of October</p> <p>My name is xxxxxx and I recently joined the Local Government Unit. I wanted to reach out and introduce myself because I will be working with Ethan on various projects related to the Burial and Cremation Act 2022, including the Groote Eylandt Cemetery Licence applications.</p> <p>We are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks. Please feel free to reach out if you have any questions.</p> <p>29.03.23 – Burial and cremations policy is up to date and approved by Council – widening the cemetery road – is to be deferred to next meeting.</p>

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
Lack of gym equipment and resources for Youth, Sport and Recreation services.	Director of Community Development to review and provide information on options to address the lack of gym equipment and resources for Youth, Sport and Recreation services.	19.10.22 Andrew to provide update at next meeting. Noting the significant amount of funds already allocated to sport and recreation equipment \$30,000 by Local Authority and Council. 29.03.23 – Working through schedules and is currently underway.
Old toilet near basketball court needs to be removed due to age and not in use, no plumbing exists. (Between Main road between council and basketball courts).	Technical and Infrastructure Services to investigate way forward.	19.10.22 – old legacy infrastructure to be demolished and site cleared. 19.11.2022 – this item is still to be progressed – noting that the infrastructure is well before the time of the amalgamation in 2008-2009. 29.03.2023 - Natasha will provide an update outside of this meeting.
Director of Technical and Infrastructure Services to investigate an unsealed road for possible maintenance.	The CDC/MSS to confirm location of road and provide photos for report next meeting.	19.10.22 To confirm road. 19.11.2022 – Awaiting Confirmation on Road to consider – if it is a road or an improvised track. 29.03.2023 – Waiting on dryer weather to check where road is located.

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
Australian Electoral Commission Recruitment.	(a) Recommends that at least two local Anindilyakwa people, male and female, be recruited to permanent ongoing roles as Community Electoral Participation Officers (CEPO) for the Groote Archipelago, supporting the Australian Electoral Commission and Northern Territory Electoral Commission, to support increased awareness, enrolment and participation in elections, as well as the upcoming Federal Referendum on the Indigenous Voice.	29.03.23 – EA to work with AEC in providing flyers and posters to community to promote recruitment awareness. 31.03.23 – EA emailed Maryanne Walley requesting flyers and posters.
Council Operations on Public Holidays.	Notes that Indigenous and Non-Indigenous people are living together now, and requests a range of traditional and western programs be developed to mark Picnic Day and NAIDOC week where Indigenous and Non-Indigenous people celebrate together and ensure the events are promoted on social media.	29.03.23 - Director Community Development and COM to work with community in regards to programs and celebrations.
FUTURE ACTION ITEM/ACTION ON HOLD/ADVOCACY	ACTIONS	STATUS
Safety of children that use the Youth Sport & Recreation hall.	Director of Technical and Infrastructure services to review and provide information and options to address these concerns.	19.10.22 Move to advocacy – Options for alternate facility to be re-explored as per previously directed to staff associated with Lot 158 – training centre and other storage area facility

COMPLETED ACTIONS:

001/2020 RESOLVED Umbakumba Future Pedestrian/Footpath Plan		25.05.2022 – Footpath Completed
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UMBAKUMBA ACTIONS

Community Entrance Signage Project - Umbakumba		28.09.2022 – Completed
146/2020 Questions from Members	That the Local Authority notes the members' questions about the use of the Aged Care Services in Umbakumba and asks the Director Community Development and the Regional Manager - Aged & Disability Services to provide and update to the Local Authority.	29.03.23 – Update to be provided - Action completed – Remove after April Council meeting approval. 27.04.23 – Council approved to remove Action. April Council meeting 2023.

GUEST SPEAKERS

ITEM NUMBER	7.1
TITLE	Guest Speaker - Maryanne Walley from the Australian Electoral Commission.
REFERENCE	1767106
AUTHOR	Wendy Brook, Executive Assistant to the CEO

**GENERAL**

The Australian Electoral Commission will be informing the Members of the work they are currently doing in various remote communities across the Northern Territory.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

The Local Authority thanks the guest speaker for her presentation.

ATTACHMENTS:

There are no attachments to this report.

GENERAL BUSINESS

ITEM NUMBER	8.1
TITLE	CEO Report
REFERENCE	1763765
AUTHOR	Dale Keehne, Chief Executive Officer

**SUMMARY**

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

GENERAL**Regional Mural Project**

The consultation across the communities of the region has been nothing short of inspiring.

Elders, young people and everyone in between were excited to be involved and make their direct contribution to what will be included in one large mural of the East Arnhem region, on the large end wall of the Nhulunbuy Regional Office.

There was clear interest in the part of the mural relating to the particular cultural ward, to be reproduced and displayed somewhere prominent in each community.

A number of community's murals were also painted on the day as shown below.





Each Local Authority will be consulted on the proposed design that has been developed to date for final input and endorsement.

A number of young and other community members from across the region will paint the mural in late July, with a formal launch of the mural shortly after.

Community Safety and Order

Concerns with community safety and offending by some young people in particular, is of growing concern.

I am interested to discuss the views of each Local Authority and options for practical actions to address their concerns, that may include recommendations to the other two levels of government on changes to current approaches where needed.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the CEO Report.

ATTACHMENTS:

There are no attachments to the report.

GENERAL BUSINESS



ITEM NUMBER	8.2
TITLE	Technical and Infrastructure Program and Capital Project Updates
REFERENCE	1767123
AUTHOR	Shane Marshall, Director Technical & Infrastructure Services

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

BACKGROUND

As part of the annual plan, there were a range of tabled projects and initiatives subsequently approved by the Local Authorities and Council for the current financial year.

Each meeting will have updates associated with the annual plan actions, in addition to the reporting of any new initiatives or business arising for the community.

The information below covers actions associated with the below services:

- 108 – Veterinary and Animal Control Services
- 112 – Support Fleet and Workshop Services
- 116 – Lighting for Public Safety.
- 118 – Local Road Maintenance & Traffic Management.
- 119 – Local Road Upgrade and Construction.
- 122 – Building Infrastructure Services.
- 129 – Waste and Environmental Services.
- 169 – MS/Public Works & Infrastructure Services

GENERAL

Service Profile:	<u>108 - Core – Veterinary and Animal Control Services</u>
Business Unit:	Veterinary and Animal Control

Action ID:

2.3.10.12 Provide program outcome statistics to Local Authority and Council meetings.

Community: Umbakumba.

Reporting Month/Period: March/April 2023.

Overall Comments:

- Collaboration between EARC AMP, Territory Natural Resource Management and the ALC Rangers for intensive week of Community cat education, health checks and parasite treatments, and de-sexing drive. Overall three cats de-sexed, three cats pending de-sexing (postponed due to heavy pregnancy or recently queened), five cats health checked (already de-sexed) and one cat euthanised on welfare grounds due to injury. All cats also received parasite treatment (11). Some owners declined de-sexing as wanted their cats to continue to breed. As well as community education, it was a great

educational opportunity to teach the Rangers more about the reasons we promote cat health outside of their usual focus on impacts on wildlife (including minimising zoonosis etc).

- Continued weekly visits.
- Some enquires for de-sexing however majority of enquiries occur when I am visiting Lots to deliver parasite treatments or educational materials, rather than owners initiating contact with the AMP.
- Overall condition of animals stable. Most animals in reasonable condition, some undernourished, low to moderate numbers affected by mange.

Service Delivery Table:

AMP Delivery: {Community name}	This period of reporting	Calendar Year to date	Last year's Annual delivery
Dogs De-sexed	Umbakumba: 4	Umbakumba: 8	Umbakumba: 15
Cats De-sexed	Umbakumba: 3	Umbakumba: 3	Umbakumba: 0
Community consultations	Umbakumba: 6	Umbakumba: 6	Umbakumba: 28
EARC Veterinary Cabinet medication dispensed	1	1	No data
Minor procedures/other surgeries	Umbakumba: 1	Umbakumba: 1	No data
Parasite Treatments (other)	Umbakumba: 41	Umbakumba: 80	Umbakumba: 106
Euthanasia	Umbakumba: 2	Umbakumba: 3	No data
TOTAL Engagements	58	102	149

Community Education Activities:

- ALC Rangers/Territory Natural Resource Management/EARC AMP cat education collaboration (see above).



- Umbakumba school visit (two classes) – how to care for pregnant/lactating dogs and puppies.



Staff Training

- AMRRIC One Health webinar attended.

Additional Collaborations/Stakeholder Engagements: Not Applicable.

Concerns:

- Dangerous Dog incidents: ALC Ranger bitten by dog in Umbakumba. This dog is already de-sexed and microchipped, it is kept on a chain however the ALC Ranger moved into proximity. Dangerous dog sign placed

Follow-up list for next visit: Not Applicable.

Service Profile: 116 - Core - Lighting for Public Safety

Business Unit: Transport Infrastructure

Action ID:

4.2.6.8 Manage, maintain and upgrade streetlights in Angurugu Umbakumba, Milyakburra.

Audits have been undertaken on a range of lighting within the communities via the Konect Inspection software by the Municipal/Public Works team.

As part of the ongoing improvement in this area, monthly inspection audits and reporting will form part of the Public Works/Municipal Services work plan, with an order based on the lighting replacement requirements actioned every three months to avoid supply delays.

Next audit due end of May 2023



Ongoing

Service Profile: 122 - Support – Building and Infrastructure Services

Business Unit: Technical and Infrastructure

Action ID

1.4.2.1 Provide relevant Program / Project updates to every Local Authority Community meeting as required.

4.3.14.2 Conduct minor and capital upgrades to various council controlled buildings throughout the region, in line with the allocated budget and completion time lines per community.

Lot 229 Umbakumba (Aged Care) – Door Refurbishment Works

- East Arnhem Regional Council (EARC) seeks to procure construction services to complete refurbishment and replacement works to existing doors located with Building C – Aged Care of Lot 229 Umbakumba, following a recent Inspection Report from the Northern Territory Fire and Rescue Service.

Contract: RFQ12229-2208 – Lot 229 Umbakumba (Building C – Aged Care) – Door

Refurbishment Works

Project Status: RFQ Clarifications – Awarded

Commencement Date: **next week delays with supply order.**

Service Profile: 129 - Core - Waste and Environmental Services
Business Unit: Regional Waste and Environment

Service Profile: 129 - Core - Waste and Environmental Services
Business Unit: Regional Waste and Environment

4.1.5.2

Develop and implement environmental management plans for all Council operated Waste Management and Transfer Station Facilities

Environmental Management Plans (EMP) have been developed and implemented across the six landfill facilities at Umbakumba, Milyakburra, Ramingining, Milingimbi, Gapuwiyak and Galiwin'ku. Three draft EMPs are currently being prepared for Angurugu, Yirrkala and Gunyangara Transfer Stations.

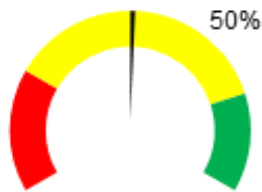


Project Status – Partially Completed 75%

4.1.6.1

Develop a Master Site Plan for each of Council's Waste Management Facilities.

Updated master site plans are planned for development in FY22. All six landfill sites historic data will be reviewed, as well as future planning to schedule out new waste cells and life of facility estimations. Currently, all site plans are in draft form and nearing completion.



Project Status – Ongoing 50%

4.1.14.2 Implement and conduct a quarterly community household rewards program for waste and environmental practices in each community in conjunction with the Community Development program in each community.

Planning has begun to conduct rewards programs in conjunction with the quarterly community clean-ups

Waste Services are hoping to grow the rewards programs across all nine communities as part of the Quarterly Hard Rubbish Cleanups. It is planned to continue to roll out Tidiest Yard awards, as well as prizes for Cash 4 Container Recycler of the Year in each Community, as well as other initiatives and competitions.



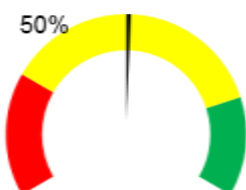
Project Status – Ongoing

Budget Type: Operating (recurrent)

4.1.4.3 Coordinate and monitor quarterly waste bin audits and repairs in conjunction with the Municipal Services Program in each community.

Waste Services have been trialing the use of Konect software for wheelie bin audits. Due to the success of these audits, this financial year all bin repairs/audits will begin to be captured through Konect, with the assistance of Municipal Services.

The first Wheelie Bin audit has been completed and the Municipal Services Teams have been busy repairing and replacing broken bins identified during the bin audit.



Project Status – Planning & Design

4.1.7.2 Enter into partnerships and agreements, particularly for the transport or processing of recyclable material, to maximize the recycling opportunities for East Arnhem communities.

Currently, Council have ongoing recycling partnerships with:

- Sea Swift (Barging of materials back to Darwin).
- Envirobank (Container Deposit Scheme).
- Ecocycle (Household Batteries).
- Mobilemuster (Mobile Phones and Accessories).
- TechCollect (E-Waste).
- TyreCycle (Tyres).
- Sell & Parker (Scrap Metal and lead acid batteries) and
- Veolia (Waste Oil and other hazardous materials).

Project Status – Ongoing review and assessment

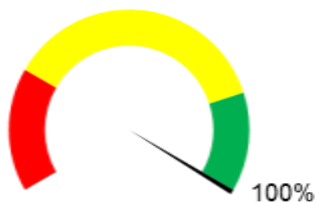
4.1.7.3 Undertake and report on the removal of recycling streams within each community location.

The table below illustrates materials recovered and transport back to Darwin for recycling so far this financial year. So far ten different recyclable materials streams have been recovered from the region.

The Councils goal is to have a minimum of nine resource recovery streams available to residents, which has now been achieved for FY23.

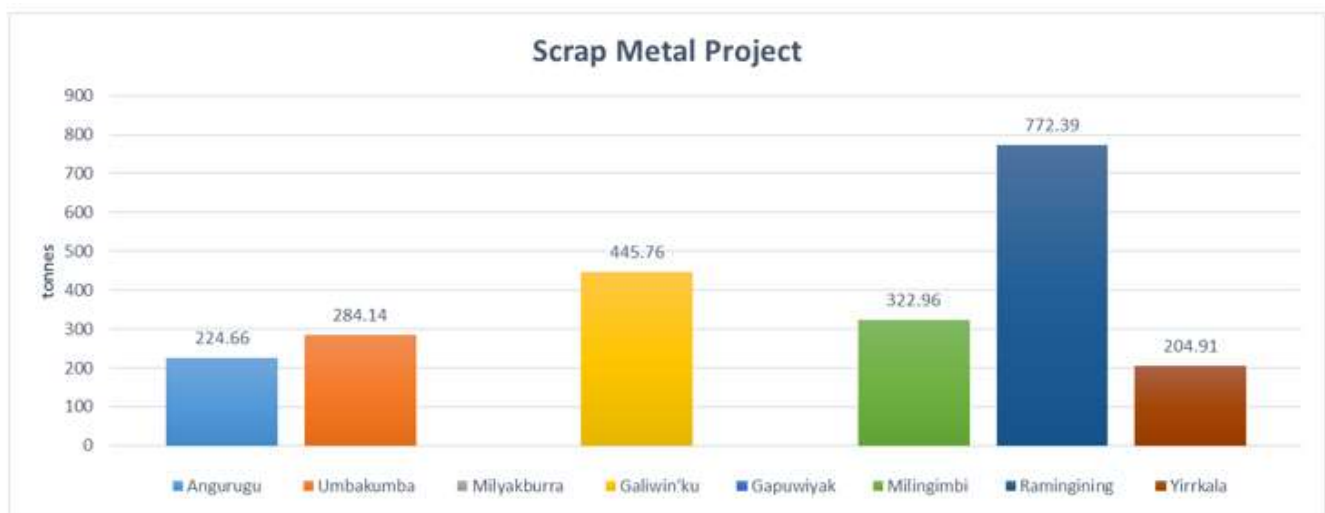
	Batteries	CDS	Mobile Phones	Scrap Metal	Tyres	E-Waste	Waste Oil	Damaged Bins	Printer Cartridges	Household Batteries	Gas Bottles
Angurugu	1 Box	19,721				1 Pallet		2 t			
Umbakumba	1 Box	2,112			110 tyres						
Milyakburra		0									
Ramingining	1 Box	51,391	15	472.25 t	104 Tyres		1,640 L				
Milingimbi	2 Boxes	30,891		322.96 t		2 Pallets					
Gapuwiyak	1 Box	208,403	12		82 tyres						
Galiwinku	2 Boxes	12,757				5 Pallets					0.596 t
Yirrkala	1 Box	19,146	33		64 tyres	2 Pallets		0.52 t	2 bags	1 bucket	
Gunyangara		18,817				1 Pallet					

Table 1. Resource Recovery up to 10 February 2023



Project Status – Ongoing

(Target achieved)



Graph. Scrap Metal Recovery for all Communities



Project Status – Complete 100%

Table 2. CDS Recovery for all Communities processed to Date.

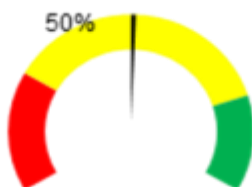
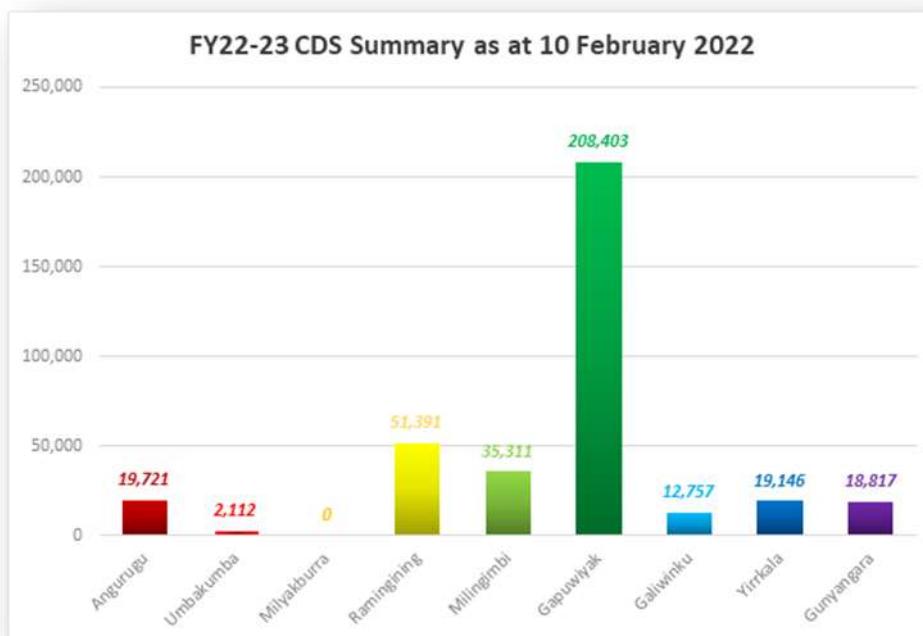
4.1.7.4 Organise and support the Undertaking of CDS monthly collection community events to be held in each Community by the Municipal Services Program.

This is an ongoing monthly project. Cash 4 Containers is scheduled for the last week of every month across the nine communities.

The results for the first seven months of FY23 by community can be seen in the table below. 367,658 containers were collected and sorted across all communities with Gapuwiyak collecting the most with 208,403.

FY2022-23	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total
Angurugu	13,264	929		5,528						19,721
Umbakumba	671			994		447				2,112
Milyakburra										0
Ramingining		20,892	21,701			8,798				51,391
Milingimbi		7,281	13,302			10,308		4,420		35,311
Gapuwiyak	36,990		61,166		70,835			39,412		208,403
Galiwinku		5,194	2,850	2,401	2,312					12,757
Yirrkala	5,479			13,667						19,146
Gunyangara		6,128		12,689						18,817
Totals	56,404	40,424	99,019	35,279	73,147	19,553	0	43,832	0	367,658

Table. FY23 CDS Community/Monthly breakdown

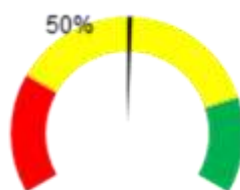
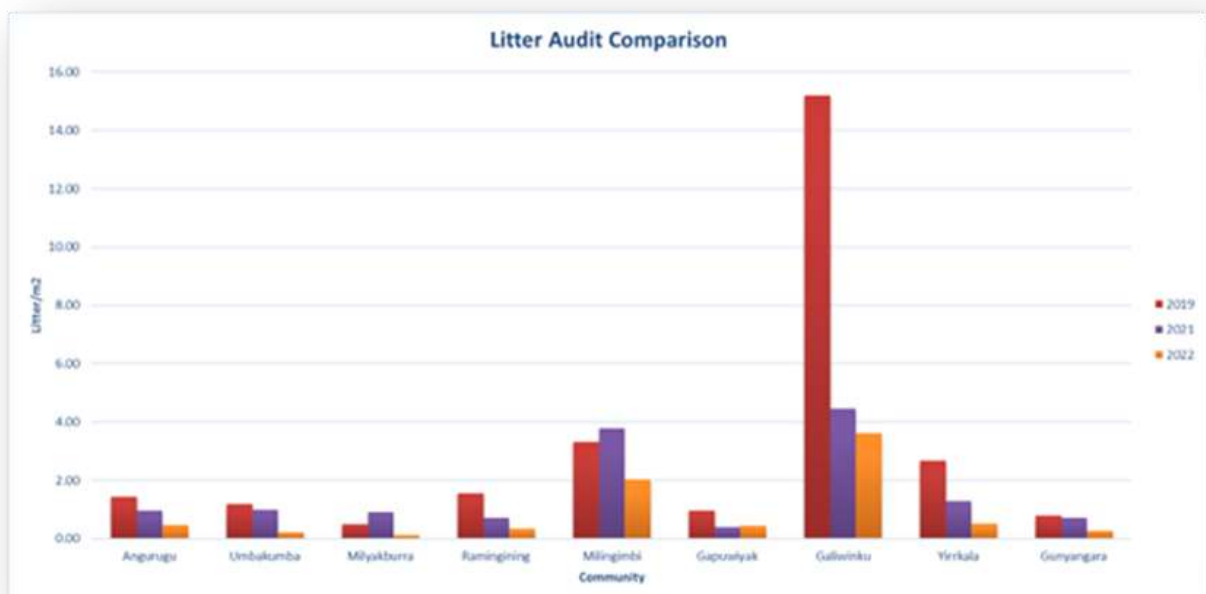
**Project Status – Ongoing**

4.1.9.11 Coordinate and report on Bi –Annual ground litter audits in conjunction with the municipal Services Program in each Community.

Bi-annual audits have now been completed for all communities. Below are the results to date.

As the graph illustrates, there has been a general reduction in litter across the communities since 2019.

While the results indicate a positive change in litter management in the communities, there is still significant work to do to continually improve in this area and education residents regarding waste and litter management.



Project Status – Ongoing

Service Profile	169 - Core - Municipal Services
Business Unit:	Technical and Infrastructure

Training

Cert 111 Civil & Construction training – ongoing due to rescheduling earlier this year.

AHCPGD212 Conduct visual inspection of park facilities – in progress.

Municipal Services Staff and Strategic/Public Works Infrastructure Manager are now enrolled and currently completing the course online. This will be vital for the compliance inspection of public area assets across the region via the Konect platform.

Sarah Kohl - EARC Training officer recently visited Nhulunbuy and we discussed a range of new training opportunities lined up for the Municipal Services/Public Works Team.

Upcoming Training for Municipal Services/Public Works

- Basic Computer skills course.
- Tractor / Slasher and attachments competency course.
- Skidsteer training course.
- Ride on Mower Operations.
- Car licence/MR licence.
- Chainsaw Training and Maintenance training – will incorporate brush cutters.
- Landfill process training/ Site Manager/ Management.
- Weed Spraying Courses – once Milyakburra MSS position filled.

The above courses are earmarked over the next three months and we look forward to the outcomes of the training planned for the Municipal Services Teams.

General

Signage orders received and Chemical Storage container have arrived in community.



Figure 1 container in Umbakumba

Smartsheet Asset Register

Municipal Services Supervisors (MSS) are working on entering all assets into the Smartsheet Asset Register. Assets stickers are individual to each community and the MSS have the ability to check assets out for maintenance i.e. chainsaws and tools.

The asset condition is important to monitor if, or when items should be replaced. Photos of assets and details are captured through a simple form.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the Technical & Infrastructure Services report.

ATTACHMENTS:

There are no attachments to this report.

GENERAL BUSINESS

ITEM NUMBER	8.3
TITLE	Youth, Sport and Recreation Community Update.
REFERENCE	1763106
AUTHOR	Peter Dunkley, Regional Manager Youth Sports and Recreation

**SUMMARY**

This report sets out to highlight Youth, Sport and Recreation staffing updates, events, activities, successes and challenges in your community.

BACKGROUND

The Youth, Sport and Recreation program aims to strengthen young people, helping them live happy, healthy lives. As such, we deliver a range of funded activities and programs which strengthen and support their connection to body, mind, kinship and culture.

GENERAL

The Youth, Sport and Recreation program seeks input, feedback and support from the Local Authority in an effort to continually improve what we do. Please note the following updates for Youth, Sport and Recreation in your community.

- Community staffing update.
- Current after School hour's programs.
- School holiday programs.
- Upcoming events.
- Remote Sports Program (formal and informal competition, visits from peak sporting bodies).
- Youth Diversion (Yirrkala/Gunyangara, Milingimbi, Ramingining, Gapuwiyak).
- Program success / challenges.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the Youth Sport and Recreation report.

ATTACHMENTS:

There are no attachments to this report.

GENERAL BUSINESS

ITEM NUMBER	8.4
TITLE	East Arnhem Mural Project
REFERENCE	1763784
AUTHOR	Andrew Walsh, Director Community Development



SUMMARY

This report is to provide an update to the Local Authority members on the progress to date of the East Arnhem Mural Project. The report in addition seeks to confirm approval of the concept design.

BACKGROUND

East Arnhem Regional Council Local Authorities and Council, has been progressively working on a project to design and execute a mural on the road facing external wall of the Nhulunbuy Regional Support Office, that artistically and graphically represents the entire region and Communities that the Council serves.

This work, including thorough consultation and deliberation on the project, has been actively progressing for two years.

At the Ordinary Meeting of Council in October 2022, Council resolved to progress the project through externally engaged artists who would be responsible for extensive consultation, workshops, engagement, design and final execution of the mural painting. All nine Local Authorities have endorsed the project model and provided financial support for the project to be run.

GENERAL

Following the consultation sessions and workshops in the East Arnhem communities, the artists have curated inputs, themes and references to complete the concept art of the mural. This project is now in the final stages of design and approval before being executed on the wall.

The artists have identified five common, yet strong themes across the communities during consultations, these are:

1. The Sun
2. Bush Foods & Plants
3. Connection to Country
4. Aviation
5. Song Lines

The above multiple themes together represent the region, communities, history, change and the brilliance that is East Arnhem Land, in a conceptual and colourful product that has been designed by the Communities and the many voices in our region.

Following final approval of the design for the mural, painting will commence in July 2023. Execution of the mural will involve youth and residents from all over the region who will travel to Nhulunbuy to take part in the final painting of the mural.

A presentation is provided separate to this report that illustrates the design process and final concept design for approval.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority:

- (a) Notes the report.**
- (b) Approves of the final concept design presented in the presentation.**
- (c) Requests the following amendments be considered for the final design concept.**

ATTACHMENTS:

There are no attachments to this report.

GENERAL BUSINESS

ITEM NUMBER	8.5
TITLE	Community Operations Manager / Municipal Service Supervisor
REFERENCE	1766046
AUTHOR	John Harpley, Council Operations Manager/Municipal Services Supervisor

**SUMMARY**

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information and updates to members.

BACKGROUND

In line with Guideline 1: Local Authorities; it is a requirement for a report to be included on service delivery issues in the Local Authority area.

GENERAL

With the late rain we have seen a late start to some of our dry season programs, however we have completed road repairs, the first round of weed spraying, while maintaining our mowing, rubbish removal, dump maintenance.

The Umbakumba Municipal Services team has also been working hard to assist the Angurugu team while a number of their key members have been on leave.

Cash for containers collection is fast approaching, the works will be carried out on 29 and 30 May.

Youth, Sport and Recreation is working with GEBIE to recruit for local team members to assist to better deliver their program to community.

Community Night Patrol

Community Night Patrol is again fully staffed and we now have a local Team Leader enabling the team to have more ownership of the program. Congratulations to Sheena who has worked very hard to build her skills and ability to now be leading this team for us.

Aged Care & Disability Services

Our Aged Care team is doing an amazing job under challenging circumstances. The centre is looking to recruit a male team member to improve the service delivery to our male clients. They are also looking for another female team member to refill a recently vacant role. As a community, we do need to thank Mable and Carol for the extra work they are putting in to make sure our older people still have full access to the centre, activities, meals and all other services even though it is just the two of them at the moment.

Presently the Aged Care program services 20 clients – 11 Home Care Package (HCP), three HCP (Pending), five Commonwealth Home Support Package and nil Disability clients.

Children & Library Services

Challenges:

There have been a lot of disruptions to service with sorry business. This has made it hard to establish strong programs. There is still no Families as First Teachers (FaFT) or Preschool teacher, we are hoping this changes soon. School aged children who are family members of staff in the shared premises have attending the centre; meeting will be happening with all staff from FaFT and Child Care to come up with a resolution.

Successes:

We have not had to close the centre over the past two months due to staffing levels, only due to sorry business. We have had a new child sign up for Child Care just this past month. We now have four children consistently attending with two other with inconsistent, but regular attendance. Collaboration continuing with Learning on Country, 54 Reasons and Umbakumba school, and we have established an activity with Aged Care, which has been impacted by community events, but hoping to start shortly. The collaborative relationship between FaFT and Childcare is working more positively.

We completed our review with Department of Education and got some good feedback for areas to work on.

Quotes have been requested for works on the building grounds including shade sail, grass, reticulation, pool fencing and upgrades to bike pathway. All items that were damaged and broken have been disposed of. Audit was undertaken by Taylor and John of all items at the Child Care.

We are recruiting for a new Library Officer in an effort to ensure regular service delivery and to facilitate more access to the Library for community members and stakeholders.

Municipal Services

Over the next few months you will notice the Municipal Services team doing some significant works in the dump and in our recreation areas.

Over the wet season we worked hard to maintain these areas however now, that we are in the dry season, we have the opportunity to get these areas into top shape.

We will be modifying some of the designated waste zones and re installing the signs. We are looking to clean up around the change rooms and footy field to reduce the weed and scrub growth.

Our street sweeping attachment for the new tractor is due and we will also be sweeping the streets and footpaths to remove the dirt, sand and debris that has been washed on over the wet season.

During May we will also be undertaking a street light audit.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the Council Operations Report.

ATTACHMENTS:

There are no attachments to this report.

GENERAL BUSINESS

ITEM NUMBER	8.6
TITLE	Budget 2023-2024
REFERENCE	1764019
AUTHOR	Michael Freeman, Corporate Services Manager

**SUMMARY:**

This report is to progress the Regional Plan

BACKGROUND

The *Local Government Act* requires each Council to have a Regional Plan including a budget.

The Regional Plan must contain a service delivery plan (what the Council is going to do) and the Council budget.

It must also include a longer term financial plan.

The plan must be adopted by resolution by 30 June 2023.

Before adoption, it must be approved as a draft, and made available to the public for comment.

It must be made available to Local Authorities for comment.

GENERAL

The timetable is therefore:

- The draft Annual Plan is presented to the Local Authorities from 15 to 26 May;
- Special Meeting – Thursday 1 June – to approve a DRAFT with Local Authority feedback for public comment from 2 June to 23 June 2023.
- Ordinary Meeting – Thursday 29 June – approve and set rates.

LOCAL AUTHORITY PROJECTS FOR FINANCIAL YEAR 23/24**Umbakumba**



Playground Installations	120,000
Floating pontoon/jetty	250,000
Solar lighting – Beach Front	90,000
	460,000

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

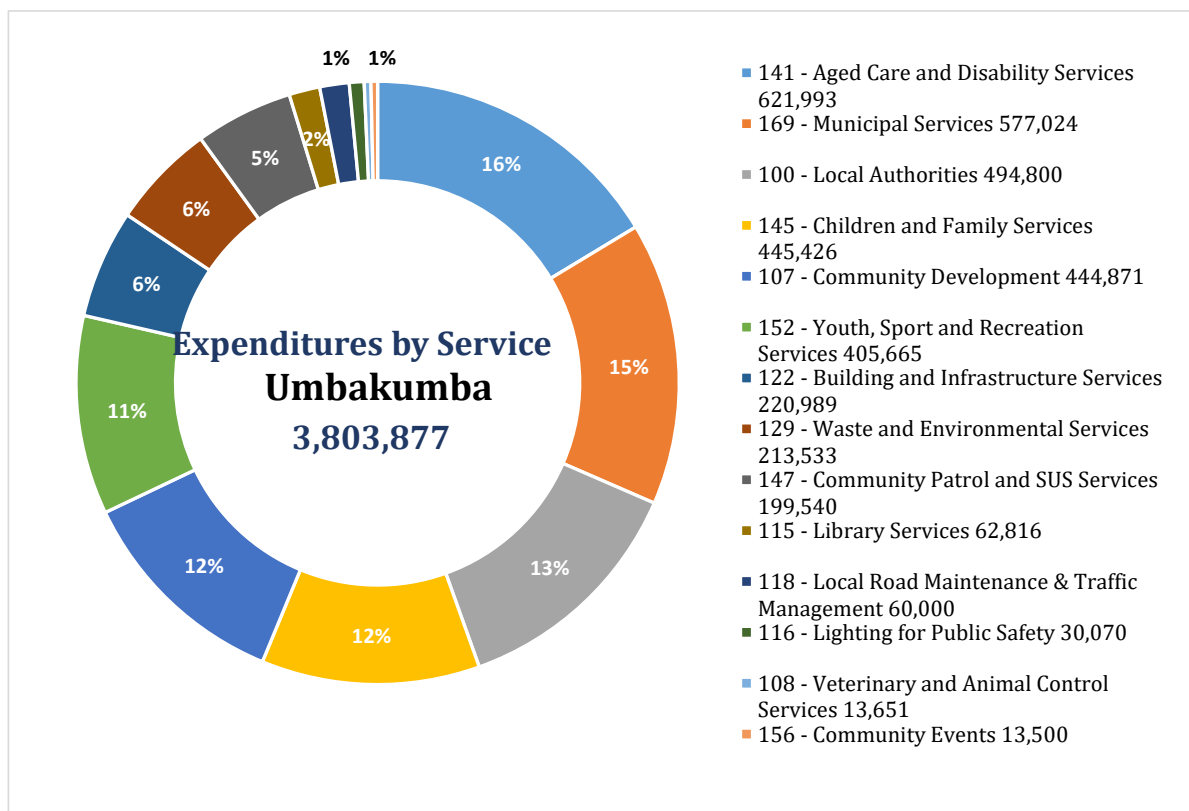
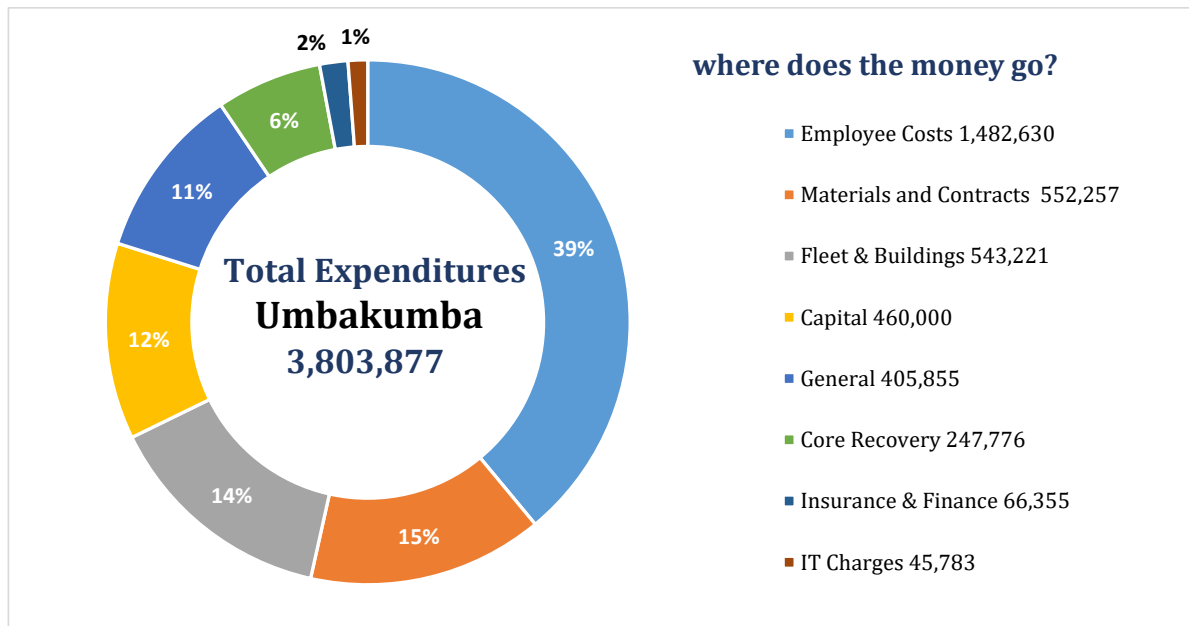
RECOMMENDATION

The Local Authority notes the proposed draft Annual Plan.

ATTACHMENTS:

- 1**  Income and Expense Statement_Umbakumba
- 2**  Where does all the money go_Umbakumba

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2024		Umbakumba
OPERATING REVENUE		
Grants		1,244,369
User Charges and Fees		336,015
Rates and Annual Charges		563,736
Interest Income		-
Other Operating Revenue		3,450
Untied Revenue Allocation		835,160
TOTAL OPERATING REVENUE		2,982,731
OPERATING EXPENSES		
Employee Expenses		1,482,630
Materials and Contracts		543,175
Elected Member Allowances		-
Council Committee & LA Allowances		34,800
Depreciation and Amortisation		-
Other Operating Expenses		446,492
Council Internal Costs Allocations		836,780
TOTAL OPERATING EXPENSES		3,343,877
OPERATING SURPLUS / (DEFICIT)		(361,146)
Capital Expenditure		(460,000)
Transfer to Reserves		(53,886)
Add Back Depreciation		-
NET SURPLUS / (DEFICIT)		(875,032)
Carried Forward Grants Revenue		63,021
Carried Forward Revenue for FY2024/25		(110,500)
Transfer from General Equity		-
Transfer from Reserves		835,681
TOTAL ADDITIONAL INFLOWS		788,202
NET OPERATING POSITION - SURPLUS (DEFICIT)		(86,830)



GENERAL BUSINESS



ITEM NUMBER 8.7
TITLE Corporate Services Report
REFERENCE 1763045
AUTHOR Michael Freeman, Corporate Services Manager

SUMMARY:

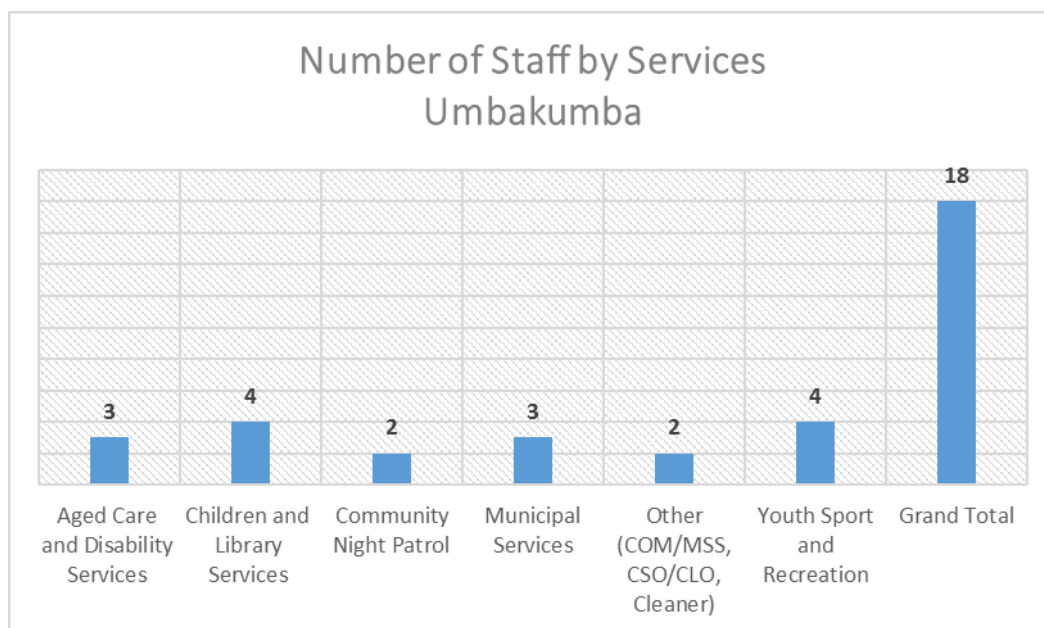
This report presents the financials plus employment statistics as of 30 April 2023 within the Local Authority area.

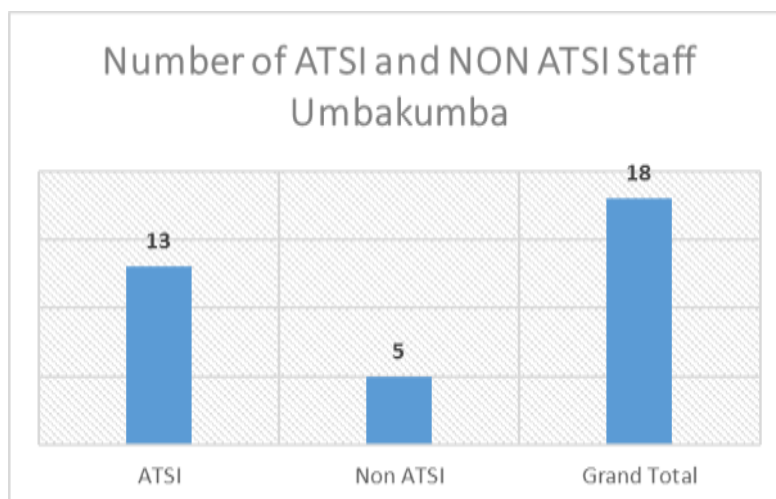
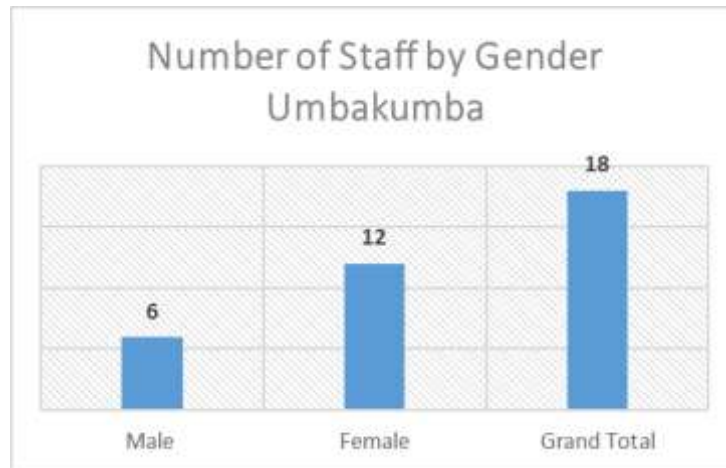
BACKGROUND

Local Authorities need to consider the Finance Report carefully as it details the current actual figures against the budget for the Local Authority area. Also the report details the number of staff against the different service areas.

GENERAL

Employee Statistics:





Vacancies as of 30 April 2023:

Position	Level
Aged Care and Disability Support Worker	Level 1
Community Liaison Officer / Customer Service Officer	Level 1
Community Library Officer	Level 1
Municipal Services Team Leader	Level 3

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority receives the Financial and Employment information as of 30 April 2023.

ATTACHMENTS:

There are no attachments to this report.